



# STATE REPORTING UPDATE

## MARCIA BRENNER ASSOCIATES

### To Our Wisconsin Customers,

In attempt to clarify some of the confusion and errors related to the Wisconsin Immunization Registry Integration (WIR) with PowerSchool we want to send this communication out to you.

The integration process is a two-step process;

- District's must complete an online application with DPI.
- District's must Opt-in through the WISEadmin Portal.



More information on these steps click here



Once these steps are completed it will take 7-14 days for your district to be approved. The approval will be sent via an email. Please note that your district can download a spreadsheet from WISEadmin to view which schools have missing WIR ORG IDs.

**Immunization Data Sharing**

Not all schools in your district are set-up in WIR. Results will be inconsistent until all schools are registered that require immunization look-up. Please contact [WISEdataVendorHelp@dpi.wi.gov](mailto:WISEdataVendorHelp@dpi.wi.gov) for help with your registration process. [Download](#) schools missing WIR codes.

DPI is providing a service to retrieve the student Immunization records from the Department of Health Services(DHS) and pass it back to the LEA student information system(SIS). In order to match the student records with DHS , DPI passes Student First name, Last Name, Date of Birth, Gender, Address information to DHS. If a match is found then student Immunization records are passed back to the SIS. This mechanism will significantly reduce the Immunization manual data entry effort.

If your agency is interested in using the service please check the Immunization opt in checkbox.

Opt in /opt out flag is perpetual. That means agency doesn't have to check the flag every year until they decide to change the selection. If nothing is selected then it is treated as opt out.

District Opt In     District Opt Out

[Save](#)

If your district attempts to download student immunizations and gets a "Not Authorized" error message this means the application has not been completed or DPI has not yet processed it. If your school has been approved to download student immunizations it is possible to receive a "Not Authorized" error if the student's enrollment record has not been recently published. We encourage you to publish the student's record from their individual publishing page. To do this follow the pathway listed here;

Data Exchange > Publishing > click the upward arrow to the left of the School Enrollment category to publish the student's Enrollment record. Then attempt to download the student's immunizations again. If you have completed the application and are still getting the error message, we encourage you to follow up with DPI by creating a Help Desk Ticket. For additional state reporting information we invite you to visit the \*WI USER Group Forum in PowerSource > WISEdata folder.

\*Please be aware that to view this information you must be set-up as a Technical Contact for your district.