

## MBA P-EBT Attendance Report Install Instructions

- From the MBA website, download the MBA P-EBT Attendance Report Plugin as well as the MBA Easy Update Plugin (leave as zip files; do not open)
- In PowerSchool, navigate to the Plugin Management Dashboard page
- If the MBA P-EBT Attendance Report Plugin is currently installed, locate the plugin and select Delete
- If an older version of the MBA Easy Update Plugin is currently installed, locate the plugin and select Delete
- Select Install and Choose File. Select the zip files that were previously downloaded and Install
  - Users that currently have the newest version of the MBA Easy Update Plugin installed, do not need to reinstall the MBA Easy Update zip file
- Enable the MBA P-EBT Attendance Report Plugin
- Enable the MBA Easy Update Plugin